

## **NAFSC CLUB ICE PROCEDURES:**

1. Club Ice will be open to any skater/coach who has a valid U.S. Figure Skating membership through a home club membership with a full member club, an Individual membership with U.S. Figure Skating, or a Learn to Skate USA program.
2. All skaters must be 7 years of age or older AND Pre-Free Skate (LTS USA) or higher to utilize club ice alone. If these requirements are not met, a skater MUST be with a coach at all times.
3. **ALL SKATERS/COACHES/VOLUNTEERS/EMPLOYEES/ETC. ARE REQUIRED TO WEAR A FACE COVERING AT ALL TIMES WHILE INSIDE FAMILY ICE CENTER. NO EXCEPTIONS.**
4. Please continue to respect social distancing as much as possible.
5. Starting Monday 12/14/2020, we will only be able to allow 17 skaters and only 7 coaches on club ice sessions.
6. Club ice skater sign-up will be done by pre-registration and pre-payment (can use ice credits/punch cards for payment if available). There will be no refunds if you do not attend a session for which you pre-registered and paid.
7. Punch cards can be purchased on the club ice registration site and can be used to pay for pre-registered club ice sessions. Punches will not be allowed to be used for walk-on payments.
8. We will allow session swaps as space permits. Email [nafscclubice@gmail.com](mailto:nafscclubice@gmail.com) to request a swap.
9. We will allow walk on skaters as session space permits. Walk on skaters **must** pay the walk-on charges assessed for one day before being allowed to utilize the walk-on option again. Walk-on cost is \$18/session for home club and associate members and \$20/session for non-members/guests.
10. Skaters: Session registration for a day will close approximately 2 hours before the first session of the day. After that point, any skater not pre-registered can walk on if space is available and is subject to the walk on rates.
11. Starting Monday 12/14/2020, coaches will be allowed to coach from behind the boards only and will no longer be allowed on the ice. The Skating Coordinator will assign each coach a designated space.
12. All coaches will be required to meet U.S. Figure Skating coaching requirements to utilize club ice.
13. **Starting Monday 12/14/2020, we can no longer allow any coach walk ons. All coaches must be pre-registered/authorized to use a NAFSC session.** The new process will be as follows:
  - a) All coaches who are registered with NAFSC as a home club COACH only (does not include members under other classes of membership who coach) will be allowed to pre-register through the normal system to coach on a club ice session. Pre-registration will now end approximately 4 hours before the start of the first session of the day. If you do not sign up before the pre-registration period ends, you will be required to submit a request a request via the Daily Coaching Request Form and will be placed in line per timestamp on request.

- b) All other coaches (other membership classes, associate, non-member, etc.) who wish to utilize ice may submit a request via the Daily Coaching Request Form and open spaces will be assigned on a first come, first served basis once the priority sign up period for home club coaches closes. The form will be available each day from 8am until approximately 2 hours before the first session starts.
  - c) All coach assignments made from the request forms will be done and coaches notified within no later than 30 minutes after the close of the form submission period.
  - d) Non-member/guest coaching fee will remain \$8/session and will be assessed if a coaching spot is allocated and must be paid before another spot will be allocated to coach. If a spot is allocated and non-member/guest coach does not show, fee will still be assessed and owed.
  - e) Home Club Coaches: If you sign up for a session and you are unable to attend, you must notify us at least four hours before the start of the first session of the day so that we can open that slot back up for others. If a home club coach signs up and does not show up, the following consequences will be assessed:
    - 1) All future signups will be deleted; and
    - 2) The coach will not be allowed to use pre-registration system for at least one week and must request coaching slots via the request form during that time.
  - f) Non-home club coaches: If you are allocated a space, accept it, and you do not show up, your requests will be automatically be moved to the back of the line each day for one week regardless of time requested.
  - g) NAFSC reserves the right to change these regulations as needed to avoid any abuse of sign up privileges or continued "no shows".
14. We will offer open freestyle sessions. Each freestyle session will be \$16 for home club and associate members and \$18 for non-members/guests. THERE WILL BE NO ½ SESSIONS OFFERED.

Revised 12/12/2020